

## OUTREACH LETTER TEMPLATES

As kids learn more about what their communities need, have them use the following sample letters to share their reflections with their community, city council representative, and mayor.

Explain to your group that their ideas and innovations are important! Review the following letter templates with your group, then tell them they will share their thoughts with members of the community. When kids are ready to write their letters, have them download the Word doc templates so they can fill in the blanks with their own words. To send, research the contact information of your local newspaper/magazine editor, city council representative, and/or mayor, then mail or email the letters on their behalf. As residents of the community, your group's ideas need to be heard!

### Letter to the Editor

Letters to the editor are short letters that share your opinion on a community issue. Kids can use this template to share what they learned about their community during the community survey.  [Download the Letter to the Editor template.](#)

Dear Editor,

I'm \_\_\_\_\_ years old and I live in \_\_\_\_\_ neighborhood. As a member of Camp Fire \_\_\_\_\_, I just completed a community survey for my council's **Building Blocks** program, a new STEM-focused program I am participating in. Presented by Samsung and Camp Fire, the **Building Blocks** program shows us how to use engineering to solve community issues. By doing the survey, I learned that my community needs \_\_\_\_\_.

I would like to build \_\_\_\_\_ in my neighborhood because I think everyone should have \_\_\_\_\_.

When I grow up, I want to be a(n) \_\_\_\_\_ so I can \_\_\_\_\_. I hope we get more \_\_\_\_\_ in my community.

I would like to invite you to come look at the model of my innovation at \_\_\_\_\_ *[fill in where they can come to see the model and presentation]*. Please call \_\_\_\_\_ at \_\_\_\_\_ to set up a visit and see the great work we've done on community solutions. I also wonder what solutions you can provide to solve the problem of \_\_\_\_\_ in my community.

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## Letter to City/Town Council

Letters to the city/town council make specific requests for community improvements. Kids can use this template to share their visions for improvements to their community and to explain what type of neighborhood support they would like from their city council representative.  **Download the Letter to City/Town Council template.**

Dear City/Town Council Representative \_\_\_\_\_,

I'm \_\_\_\_\_ years old and I live in \_\_\_\_\_ neighborhood. As a member of Camp Fire \_\_\_\_\_, I just completed a community survey for my council's **Building Blocks** program, a new STEM-focused program I am participating in. Presented by Samsung and Camp Fire, the **Building Blocks** program shows us how to use engineering to solve community issues. By doing the survey, I learned that my community needs \_\_\_\_\_.

Every day when I walk home I see \_\_\_\_\_. This makes me think or feel \_\_\_\_\_. What can the City Council do to make sure the residents of \_\_\_\_\_ neighborhood are \_\_\_\_\_ and \_\_\_\_\_? Our neighborhood needs \_\_\_\_\_. Could you identify funds to build or repair \_\_\_\_\_?

When I grow up, I want to be a(n) \_\_\_\_\_ so I can \_\_\_\_\_. But before I grow up, I'll need your help to have better \_\_\_\_\_ in my neighborhood!

I would like to invite you to come look at the model of my innovation at \_\_\_\_\_ *[fill in where they can come to see the model and presentation]*. Please call \_\_\_\_\_ at \_\_\_\_\_ to set up a visit and see the great work we've done on community solutions. I also wonder what solutions you can provide to solve the problem of \_\_\_\_\_ in my community.

## Letter to the Mayor

Like letters to the city council, letters to the mayor make specific requests for community improvements, but they also let the mayor know about things worth celebrating. Kids can use this template to share their team's innovation with the mayor and invite the mayor to visit their Club site.  **Download the Letter to the Mayor template.**

Dear Mayor \_\_\_\_\_,

I'm \_\_\_\_\_ years old and I live in \_\_\_\_\_ neighborhood. When I look at my neighborhood, I see a community that needs \_\_\_\_\_. As a member of Camp Fire \_\_\_\_\_, I am a problem solver. I teamed up with other members to create an innovation that \_\_\_\_\_.

I learned about community innovations as part of my council's **Building Blocks** program. Presented by Samsung and Camp Fire the **Building Blocks** program shows us how to use engineering to solve community issues. With my innovation, people in my neighborhood can \_\_\_\_\_.

I would like to invite you to come look at the model of my innovation at \_\_\_\_\_ *[fill in where they can come to see the model and presentation]*. Please call \_\_\_\_\_ at \_\_\_\_\_ to set up a visit and see the great work we've done on community solutions. I also wonder what solutions you, as the mayor, can provide to solve the problem of \_\_\_\_\_ in my community.