

Name _____

Student Assignment

ASSIGNMENT 5

Conduct and Present a Career Interview

1. Do the activities listed in the Assignments box.
2. Type in your work in the spaces provided below.



Assignments	Due Date
<ul style="list-style-type: none">• Assignment 5: Conduct and Present a Career Interview	

Assignment 5: Conduct and Present a Career Interview

1. **Make** a list of three people, in order of preference, in your family, school, or community that you would like to interview about their job.

Person 1:

Person 2:

Person 3:

2. Ask your parent or guardian for permission to interview the people on your list. With an adult's help, contact the person you have permission to interview and set up a time to interview them.	
3. Complete the Prep for Your Interview activity sheet.	Page 3
4. Prepare an oral presentation sharing what you learned in your interview. Use the Prep for Your Presentation activity sheet to develop your presentation.	Page 4
5. Present what you learned from the interview on the day your teacher arranges for your presentation.	

For Families: Discuss Future Careers

Discuss careers with your family members—and use the resources to investigate youth apprenticeships you may be able to have in the future.	Page 5
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Name _____

PREP FOR YOUR INTERVIEW



Review the questions below and add your own as you prepare to interview your subject. Check out the tips and tricks below, then use a second sheet of paper to capture your subject's responses.

GATHER BACKGROUND INFORMATION

- What is your name and job title/occupation?
- What are some qualifications for your job? Did you need special credentials? Did you train or apprentice with an experienced mentor who guided you? How did that help?
- Can you describe what a typical day in your job involves?

DIG FOR DETAILS

Develop more personalized questions about your interview subject's unique work experience and career path.

- Example: Can you describe the career path that led you to the position you have today?

Write your own questions below:

1. _____

2. _____

3. _____

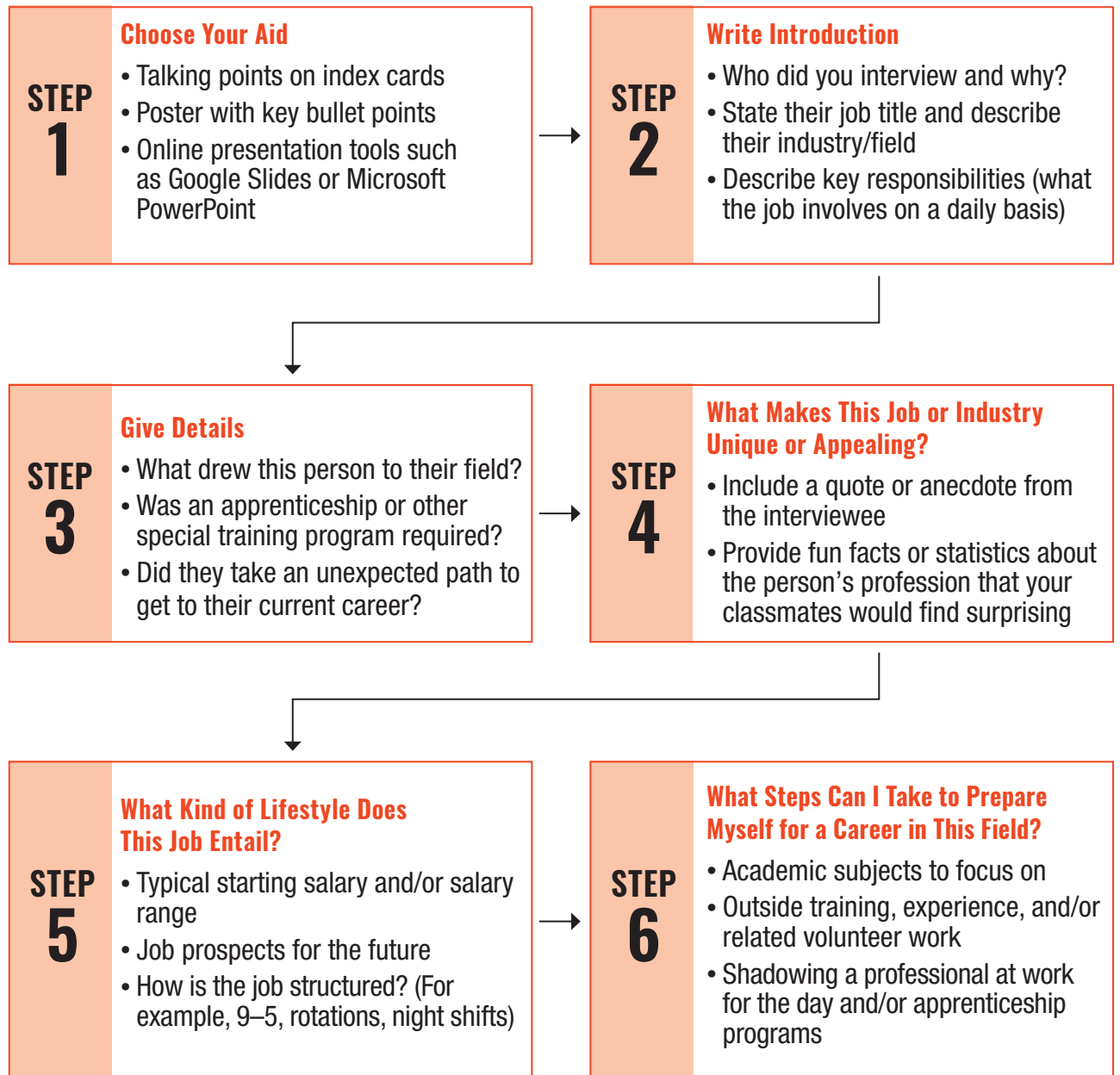
4. _____

INTERVIEW TIPS AND TRICKS

- Consider where you'll hold the interview, ideally in a quiet place without distractions.
- Order your questions with the most essential ones first so you're sure to get the information you need before you run out of time or forget!
- Come prepared with your written questions, but be willing to go off script. Your subject may say something super interesting that you didn't even think to ask about!
- If you want to record your interview, ask your subject's permission first.
- Think of your interview as a conversation. Relax and be sure to pause between questions so that answers can flow naturally.

PREP FOR YOUR PRESENTATION

Organize the information from your interview in a streamlined way so your classmates can learn from what you have to say.



KEEP IN MIND...

- What visuals will you use to support your presentation?
- What info do you want to spotlight to spark interest in this profession?



It's never too soon
for your child to
learn about careers.

DEAR FAMILY,

Your child has been learning about careers and pathways to different occupations as part of the *Jobs of the Future* program from the U.S. Department of Labor. One great way for kids your child's age to start preparing for their future: being aware of opportunities like youth apprenticeships. Different from internships, these paid programs help students set professional goals while providing:

- 📄 on-the-job training, experience, and credentials
- 👤 mentoring opportunities
- 🔧 a foundation for jump-starting a career

Flip the page for tips on how to have an age-appropriate discussion with your child about the future, and discover apprenticeship opportunities together. ➡

WHAT EXACTLY IS AN APPRENTICESHIP?

Some people are surprised to learn that apprenticeships are available for occupations in almost every field and that youth apprenticeships, in particular, can give teens an early start on a career with an industry-recognized credential they can take anywhere as proof of their proficiency. Since the legal age to begin work is 16 in most states, youth apprenticeships are typically designed for high school juniors and seniors.

In-demand industries that offer youth apprenticeships: advanced manufacturing, cybersecurity, information technology, engineering, and marketing—to name just a few!

START THE CAREER PLANNING CONVERSATION!



CONVERSATION STARTERS FOR STUDENTS TO FAMILY MEMBERS

- What are some of the most important skills you learned on the job?
- Is there any career-related info you wish you had known when you were a student?
- Would you change anything about the position/industry you work in? Why or why not?

CONVERSATION STARTERS FOR FAMILY MEMBERS TO STUDENTS

- How could learning about various types of jobs at an early age benefit you?
- What career paths do you find most interesting?
- How can learning about youth apprenticeships give you a clearer idea of what your next steps should/could be?

+ BONUS

- Reflect on what you've learned together! What insights have you gained?

EXPLORE THESE ONLINE RESOURCES AS A FAMILY

Begin here, and check with your child's school to see if they recommend any other career exploration resources!

- Learn more about apprenticeship and find real job listings of apprenticeships across the country: [apprenticeship.gov](https://www.apprenticeship.gov)
- Find out more about apprenticeships for high school students: [apprenticeship.gov/educators/high-school](https://www.apprenticeship.gov/educators/high-school)
- Get information about industries that have the most new jobs: [bls.gov/ooh/](https://www.bls.gov/ooh/)
- Answer questions about yourself to unlock ideas for careers and apprenticeships, or browse hundreds of careers by industry: [mynextmove.org](https://www.mynextmove.org)