

Dear \_\_\_\_\_ ,

When I visited the public library today, I borrowed a book with my very own library card! I am so excited to read my new book. Of course, it is very important that I return my book to the library on time so that other children can read it, and so that I won't have to pay fines for returning the book late. Please help me be a responsible library user by returning the book before the due date listed below. Then I can take out more books from the library when we go to return this book!



Love,

\_\_\_\_\_

**My book title:** \_\_\_\_\_

**My book is due:** \_\_\_\_\_

I know that I need to keep my library book in a safe place so I won't misplace it.  
I plan on keeping my book \_\_\_\_\_.

Books should be returned to \_\_\_\_\_.

\* Please keep this letter safe until you have returned your book. \*