

Rules to Remember FOR PUNCTUATION

- Use punctuation to show the ending of every sentence.
Choose a period (.), an exclamation point (!), or a question mark (?).
- Use commas to separate words in a series and before the word *and* at the end of that series.
Example: *I banged my head, my knee, and my elbows while I was at the playground with my little sister.*
- Use an apostrophe to show the possessive form of a noun.
Example: *Mary Sue's dishes*
Exception: the word *its*: *The tree lost its leaves.*
- Put the possessive apostrophe after the final *s* if a plural noun ends in *s* already.
Example: *Four of my classmates' parents planned a big surprise party for us.*
- Use an apostrophe to show where letters have been dropped in contractions.
Example *do not* becomes *don't*; *it is* becomes *it's*.
- Use quotation marks around dialogue and directly quoted material.
Note: Commas and periods always go inside the quotation marks.
Examples:
"Oh no! I forgot my homework folder on the bus," said Jaycee.
Jaycee said, "Oh no! I forgot my homework folder on the bus."
"Oh no!" said Jaycee. "I forgot my homework folder on the bus."
One movie review said, "This is simply the best children's movie of all time."

Add other important punctuation rules you want to remember here:
