

# Scoring Guide: Presentation

The physical appearance of the piece. A visually appealing text provides a welcome mat. It invites the reader in.

<div>6</div> <div>HIGH</div>	<div><b>EXCEPTIONAL</b></div> <p><b>A. Applying Handwriting Skills:</b> The writer uses handwriting that is clear and legible. Whether he or she prints or uses cursive, letters are uniform and slant evenly throughout the piece. Spacing between words is consistent.</p> <p><b>B. Using Word Processing Effectively:</b> The writer uses a font style and size that are easy to read and a good match for the piece's purpose. If he or she uses color, it enhances the piece's readability.</p> <p><b>C. Making Good Use of White Space:</b> The writer frames the text with appropriately sized margins. Artful spacing between letters, words, and lines makes reading a breeze. There are no cross-outs, smudges, or tears on the paper.</p> <p><b>D. Refining Text Features:</b> The writer effectively places text features such as headings, page numbers, titles, and bullets on the page and aligns them clearly with the text they support.</p>
<div>5</div> <div>MIDDLE</div>	<div><b>STRONG</b></div> <div><b>REFINING</b></div> <p><b>A. Applying Handwriting Skills:</b> The writer has readable handwriting, but his or her inconsistent letter slanting, spacing, and formation distract from the central theme or storyline.</p> <p><b>B. Using Word Processing Effectively:</b> The writer uses an easy-to-read font, but formats it in a way that makes the piece cluttered and distracting. His or her choice of font style and/or size may not match the writing's purpose. He or she may use color with varying degrees of success.</p> <p><b>C. Making Good Use of White Space:</b> The writer creates margins but they are inconsistent or ineffective as a frame for the piece. Spacing between letters, words, and lines makes reading difficult at times. An occasional cross-out or smudge blemishes the piece.</p> <p><b>D. Refining Text Features:</b> The writer includes complex text features, such as charts, graphs, maps, and tables, but not clearly or consistently. However, he or she does a good job with less complex features such as the size and placement of the title, bullets, sidebars, subheadings, illustrations, and page numbers.</p>
<div>3</div> <div>LOW</div>	<div><b>DEVELOPING</b></div> <div><b>EMERGING</b></div> <p><b>A. Applying Handwriting Skills:</b> The writer forms letters and uses space in a way that makes the piece virtually illegible. The handwriting is a visual barrier.</p> <p><b>B. Using Word Processing Effectively:</b> The writer creates a dizzying display of different font styles and sizes, making the piece virtually unreadable. The misuse of color also detracts.</p> <p><b>C. Making Good Use of White Space:</b> The writer formats margins inconsistently and uses white space ineffectively, making the piece hard to read. Space between letters, words, and lines is nonexistent, or there is so much space it's distracting.</p> <p><b>D. Refining Text Features:</b> The writer does not include features or includes features that are confusing or indecipherable rather than useful to the reader. The paper is seriously marred with cross-outs, smudges, and/or tears.</p>
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