



# Teachers: How To Register Your Class for the Scholastic Summer Reading Challenge

Follow these easy steps to register your class (or multiple classes)

For more information, see [Frequently Asked Questions](#)

1. To use the classroom registration process, you need to have a **Scholastic.com Educators account**. If you don't have one, go to Scholastic.com and click "**Register**" in the top right-hand corner.
2. If you already have a **Scholastic.com Educators account**, then go to **scholastic.com/summer** and click on the **REGISTER YOUR STUDENTS NOW** button in the red box.
3. When you sign into the Summer Reading Challenge for the first time, you will be asked to accept the Privacy Policy.
4. Once you log in, you'll be on the Educator landing page. Here, you may go to the Educator Dashboard, download resources, check school reading minutes using the interactive map, watch and share videos and more. To start making class lists click **REGISTER YOUR CLASS**.
5. First, confirm your profile information is correct. This is important because you want to ensure your students are logging minutes to the right school.
6. Click **ADD CLASS**. Select the grade level, enter your class name (for example, Mrs. Brown), and enter the number of students in the class. Click **CREATE CLASS**.
7. The class is added and may be viewed in the **Classes** tab. You may review the randomly generated usernames by clicking on the pencil icon in the **Manage** column. You may remove any that may be too complicated. To add more names (up to 100) to the class list, scroll to the bottom of the list and click **Add new student**.
8. To add student names, you may type them manually, or to save time, add a full class of students all at once with the **Import list of students** function. To get started, click **Import list of students**.
9. In the pop-up window that appears, copy and paste a comma delimited list of student names from an existing spreadsheet or word processing application. Click **Import list**. Then click Confirm list. If you would like to add multiple classes, repeat the process until all of your classes are added.
10. Once classes are saved, you will have a dashboard that shows your complete class lists, how many students are in each list, and how many reading minutes each class has logged. You may download individual or all class lists and reports in either **PDF** or **XLS** format. **Check back all summer long to see how your students are reading!**

**Note:** After you register your students, they will be assigned a password, which they will be prompted to change when they log into the Summer Reading Challenge for the first time. They will have the option to keep that password or choose a new one at this time.