

Lesson 21

Throwing a Surprise Party

Kelvin is your best friend. His birthday is coming up, and you want to throw a surprise party for him. You need a plan. First, pick a time and a date. Second, find out if Kelvin can be there. Make sure that he hasn't made other plans. Ask his family; they'll know. Third, find a way to get your friend to the party. Remember, your friend cannot know that there is a party. Fourth, invite the guests. Be sure they know it is a surprise. Tell them to come a half-hour early. The guest of honor must be the last one to arrive. Fifth, go shopping. Get refreshments and decorations ahead of time. Buy food, beverages, and balloons in your friend's favorite colors. Sixth, set up the decorations and the food. Seventh, tell everyone to shout *Surprise!* when your friend comes through the door. Last, but not least, enjoy the party.


Follow the instructions to identify parts of a how-to paragraph.

1. What activity is being explained step by step?
Circle it.
2. Put a star next to the beginning of each step.
3. What words tell you the order of the steps?
Underline them.

How-To Paragraph

- A **how-to paragraph** explains how to do something.
- It is arranged in **sequence order**. Sequence order is the order in which you do something from the first to the last step.
- A good how-to paragraph should give clear and easy-to-follow instructions and not leave out any steps.

Resource Links

 **2** RDI Book 2: p. 115
SAM Keyword: How to

Use with page 114.

Lesson 21

Plan: How-To Paragraph

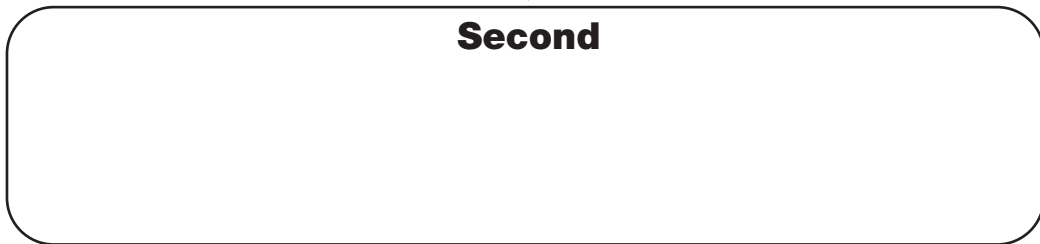
You can use this chart to plan a how-to paragraph. If your activity has more steps, add more boxes.

I am telling how to _____

First



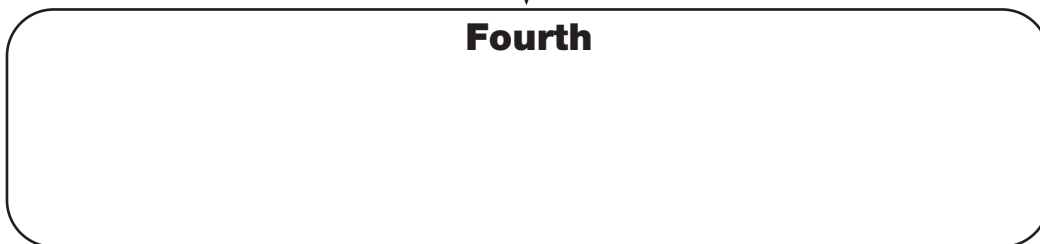
Second



Third



Fourth



Use with page 114.



Resource Links

2 RDI Book 2: p. 116

SAM Keyword: How to