

Welcome to Core Clicks, Scholastic's digital close-reading program.

# A NOTE TO OUR USERS

## We have some exciting news!

In August 2016, Core Clicks will become a part of the **Scholastic Digital Manager (SDM)**. This new platform will provide a single place to access and manage all of your Scholastic Digital products. We've also partnered with Clever, so districts that use this digital service will be able to sync their student information system with Core Clicks!

### IMPORTANT CHANGES:

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| <b>1</b> You will now be rostering your school and students manually through SDM. | <b>2</b> If your district is aligned with Clever, then you can use it to roster your district automatically. |
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## Getting Started

### Manual Enrollment

**1. LOG INTO CORE CLICKS:** Go to [www.scholastic.com/coreclicks](http://www.scholastic.com/coreclicks). You will be redirected to our new Scholastic Digital Manager (SDM) platform page.

**2. ENTER USERNAME AND PASSWORD:** Follow the prompts on the screen to log into SDM.

**Note:**

- You should use your existing Scholastic.com username and password. These login credentials are the same ones you use to purchase materials through Book Fairs, the Teacher Store, and other online Scholastic stores.
- If you do not have a Scholastic.com login, follow prompts to "Create an account" using your school/district email address.

**3. ACTIVATE YOUR PRODUCT SUBSCRIPTION:** Follow the prompts to activate your product subscription. Use the Core Clicks Access Code which will be provided by your administrative coordinator.

**4. ENROLL YOUR CLASSES:** You can do this by typing in your students' information or uploading a data file, then following the prompts.

**5. GIVE YOUR STUDENTS ACCESS:** Select your class and provide access to all students or select students individually. You will be provided with options to share with your students. A teacher will always have access to students' logins.

### Automatic Enrollment (via Clever)

Clever only offers its service to districts. If your building would like to use Clever, then you will need to coordinate with your district-level IT administrators.

**1. IF YOUR DISTRICT USES CLEVER:** Contact your district-level IT administrators to add Scholastic as an approved vendor in Clever.

**2. IF YOUR DISTRICT DOES NOT USE CLEVER:** Contact your district-level IT administrators to get connected to Clever. The Clever service is free for districts. Your district can follow an easy sign-up process at this address: <https://clever.com/signup/scholastic>.

If your district does not use Clever, follow the "Manual Enrollment" process noted above. You will find a "Clever Quick Start Guide" under the "Help and Resources" section of the Scholastic Digital Manager.

If you experience problems signing up or syncing with Clever, please contact **Scholastic Customer Service**.

**For renewing customers:** As a result of our transition to the new SDM, your old reporting data is no longer available in Core Clicks. Contact customer service for assistance.

**Please let us know if you need anything!**

**Scholastic Customer Service:**

**Phone:** 1-800-724-2222 (Mon-Fri 8am-5pm EST)

**Email:** [digitalservice@scholastic.com](mailto:digitalservice@scholastic.com)