Community Service Hours Documentation

Community service is defined as volunteered time devoted to assisting community organizations such as schools, churches, shelters, charities, or youth programs. It can also be an activity that provides personal fulfillment but not personal gain.

Volunteer time provided to the planning and running of a school's Scholastic Book Fair can qualify as Community Service time.

To be completed by student:

Student Name_____ School:_____

Approval Signature (if required):_____

Community Organization:_____ Phone:_____

Organization Contact:_____ Title:_____

Date(s) of Service:_____ Volunteer Activities Performed:_____

To be completed by contact person or organization:

- Attendance/Promptness: __Excellent __Good __Fair __Below Average __Poor
- Completion of Assigned Tasks: __Excellent __Good __Fair __Below Average __Poor
- Quality of Work/Effort: __Excellent __Good __Fair __Below Average __Poor
- Initiative/Enthusiasm/Attitude: __Excellent __Good __Fair __Below Average __Poor

Comments (optional): _____Total Hours of Service: _____

The following signatures affirm that all information contained in this document is factual and accurately presented.

_____ _____

Student Signature Date Organization Contact Person Signature Date

Community Service Hours Documentation

Community service is defined as volunteered time devoted to assisting community organizations such as schools, churches, shelters, charities, or youth programs. It can also be an activity that provides personal fulfillment but not personal gain.

Volunteer time provided to the planning and running of a school's Scholastic Book Fair can qualify as Community Service time.

To be completed by student:

Student Name_____ School:_____

Approval Signature (if required):_____

Community Organization:_____ Phone:_____

Organization Contact:_____ Title:_____

Date(s) of Service:_____ Volunteer Activities Performed:_____

To be completed by contact person or organization:

- Attendance/Promptness: __Excellent __Good __Fair __Below Average __Poor
- Completion of Assigned Tasks: __Excellent __Good __Fair __Below Average __Poor
- Quality of Work/Effort: __Excellent __Good __Fair __Below Average __Poor
- Initiative/Enthusiasm/Attitude: __Excellent __Good __Fair __Below Average __Poor

Comments (optional): _____Total Hours of Service: _____

The following signatures affirm that all information contained in this document is factual and accurately presented.

_____ _____

Student Signature Date Organization Contact Person Signature Date